



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, JUNE 10, 2019
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

DISCUSSION AND APPROVAL OF MEETING AGENDA

1. Consideration and action on approval of meeting agenda

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of June 2019
2. Presentation of certificates of completion for the Citizens Public Safety Academy
Robert Parker, Chief of Police
Shawn Fannan, Fire Chief
3. Presentation from Community Storehouse

CITIZEN'S OPEN FORUM (The Citizens Open Forum section of the agenda is an opportunity for citizens to speak to the City Council regarding matters that are not posted on that particular meeting's agenda. Individual citizens addressing the City Council during the Citizens Open Forum shall not exceed three (3) minutes in their comments; however, the Chair may extend the speaker's allotted time. At the beginning of the Citizens Open Forum section of the meeting, citizens desiring to speak shall stand* when prompted by the Chair so that they may be recognized and recorded as the individuals who will speak. Only those citizens who stand* during this time of recognition will be allowed to speak. The Chair shall ask each citizen wishing to speak to come to the podium to speak in turn in an orderly manner. Before providing comments, each speaker must state his or her name and address for the record. If speaking for an organization or group, the speaker should identify the group represented. Because this section of the meeting is for matters not posted on that particular meeting's agenda, members of the City Council may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council within forty-eight (48) hours, or as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action.)

REPORTS

1. Report on Municipal Court Fines
Sandra Gibson, CGFO, CGFM, Director of Finance
2. Report on Proposed Certificates of Obligation 2019 Debt Issuance and Process Overview
Sandra Gibson, CGFO, CGFM, Director of Finance
Paul Hackleman, P.E., CFM, Director of Public Works

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consideration of May 13, 2019 Council Special Meeting Minutes
Terri Johnson, City Secretary
2. Consideration of minutes for the Council's attendance at the May 16, 2019 monthly luncheon for the Northeast Tarrant Chamber of Commerce.
Terri Johnson, City Secretary
3. Consideration of May 29, 2019 Council Special Meeting Minutes
Terri Johnson, City Secretary
4. Consideration and action to accept the resignation of Mark G. Daniel, City Attorney.
Andrea Gardner, City Manager

5. Approval of a Resolution Amending Authorized Representatives for TexPool Investment Pool
Sandra Gibson, CGFO, CGFM, Director of Finance
6. Approval of the Monthly Financial Report for the period ending April 30, 2019
Sandra Gibson, CGFO, CGFM, Director of Finance
7. Adopt an Ordinance approving the Drought Contingency Plan as required by the State of Texas under the Texas Commission for Environmental Quality (TCEQ) Regulations
Paul Hackleman, P.E., CFM, Director of Public Works
8. Adopt an Ordinance approving the Water Conservation Plan as required by the State of Texas under the Texas Commission for Environmental Quality (TCEQ) Regulations
Paul Hackleman, P.E., CFM, Director of Public Works

PUBLIC HEARINGS

1. **Planning and Zoning Case SUP-19-03:** Request for a Specific Use Permit (SUP) for an automated express car wash to be located at 7205 Rufe Snow Drive, being Lot 1CS, Block 3, Summer Hills Addition. The property is located on the west side of Rufe Snow Drive north of Hightower Drive and south of Ridgetop Drive. Watooga Retail Partners, LLC, owner. C.R. Bonilla, applicant.
 - a. Open Public Hearing - allow for staff comments
 - b. Public Comments
 - c. Close Public Hearing

Randy Richards, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works

2. **Planning and Zoning Case P-19-01:** Consider an application for a Final Plat of Lots 1 thru 6, Block 1, Indian Springs Addition being a replat of Lot 1, Block 6 Indian Springs Addition, and situated in the Mansel W. Wilmeth Survey, Abstract No. 1621, located at the northwest corner of Starnes Road and Indian Springs Road. The 1.864 acre lot, zoned SF-6 (Single Family), is proposed to be subdivided by this replat into 6 lots for single family development. Marvin E. Snyder, owner. Oi Fai Wong, applicant.
 - a. Open Public Hearing - allow for staff comments
 - b. Public Comments
 - c. Close Public Hearing

Randy Richards, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works

3. **Planning and Zoning Case ORD-19-01:** Consider amendments to City of Watauga Code of Ordinances Chapter 115-3 for the addition of the definition of “Tenant” to the Zoning Code; amending Chapter 115, Article IV, Section 115-85 providing for the use of “Boarding or Lodging Houses” in the multi-family (MF), General Business (GB) and Commercial (C) zoning districts only and the addition to Subsection 115-85 (c) concerning off-street parking requirements and fire safety regulations.
 - a. Open Public Hearing - allow for staff comments
 - b. Public Comments
 - c. Close Public Hearing

Randy Richards, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works

UNFINISHED BUSINESS

NEW BUSINESS

1. Consideration, discussion and direction on changes to the Board, Committee, Commission and Corporation appointment process.
Mayor Arthur Miner
2. Consideration and action on an ordinance to amend Article III, Division 2 (Charter Review Commission), Section 2-67(b) to correct the appointment of liaisons language.
Andrea Gardner, City Manager
3. Consideration and action on approving the WEDC Bylaws as recommended by the WEDC Board.
Andrea Gardner, City Manager
4. Consideration and action to name/appoint the firm of Russell, Rodriguez, Hyde, Bullock, L.L.P. as the Interim City Attorney until such time as a firm is selected through a formal process to provide such services on behalf of the City of Watauga.
Andrea Gardner, City Manager
5. Consideration and action on **Planning and Zoning Case No. SUP 19-03:** Request for a Specific Use Permit (SUP) for an automated car wash to be located at 7205 Rufe Snow Drive, being Lot 1CS, Block 3, Summer Hills Addition. The property is located on the west side of Rufe Snow Drive north of Hightower Drive and south of Ridgetop Drive. Watooga Retail Partners, LLC, owner. C.R. Bonilla, applicant. {CAPTION}
Randy Richards, Building Official

6. Consideration and action on **Planning and Zoning Case No. P-19-01**: Proposed Final Plat of Lots 1 thru 6, Block 1, Indian Springs Addition being a replat of Lot 1, Block 6 Indian Springs Addition, and situated in the Mansel W. Wilmeth Survey, Abstract No. 1621. The 1.864 acre lot, zoned SF-6 (Single Family), is proposed to be subdivided by this re-plat into 6 lots for single family development. Marvin E. Snyder, owner. Oi Fai Wong, applicant.
Randy Richards, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
7. Consideration and action on **Planning and Zoning Case No. ORD-19-01**: Recommendation for amendments to City of Watauga Code of Ordinances Chapter 115-3 for the addition of the definition of "Tenant" to the Zoning Code, amending Chapter 115, Article IV, Section 115-85 providing for the use of "Boarding or Lodging Houses" in the Multi-family (MF), General Business (GB) and Commercial (C) zoning districts only, and the addition of special conditions to Subsection 115-85 (c) concerning off-street parking requirements and fire safety regulations. {CAPTION}
Randy Richards, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
8. Consideration and Action on Approval to Enter into an Agreement for Bank Depository Services with Southside Bank and Authorize Mayor Miner to Execute Associated Documents
Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance
Jennifer Walls, Purchasing Agent
9. Discussion and direction on future planning session dates for an Annual Council/Staff Retreat and Planning Session for FY 2020-21.
Andrea Gardner, City Manager
10. Discussion and action on approval to authorize the City of Watauga to enter into a Construction Contract with Quality Excavation, LTD. in the amount of \$4,255,677.70 for the construction of Whitley Road 2, Paving, Drainage and Water Improvements from Watauga Road to near Chapman Road pursuant to Bid # 19-010
Paul Hackleman, P.E., CFM, Director of Public Works

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.071 Consultation with Attorney and Section 551.074 Personnel Matters which allows the following:

1. Deliberation and consultation with City Attorney regarding United States vs. Brittney Ann Cole (001) (Texas Government Code, Sec. 551.071)
2. Personnel Matters - Deliberation regarding setting goals for City Manager Andrea Gardner (Texas Government Code, Sec. 551.074)

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Consideration and possible action regarding United States vs. Brittney Ann Cole as discussed in Executive Session
2. Consideration and possible action regarding setting goals for City Manager Andrea Gardner as discussed in Executive Session

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Terri Johnson, Interim City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, June 7, 2019, before 6:30 p.m., in accordance with Chapter 551 of the Texas Government Code.

Terri Johnson
Terri Johnson, Interim City Secretary

